

HAYDON BRIDGE AND HAYDON PARISH DEVELOPMENT TRUST

Minutes of the meeting held on Tuesday 13 February 2018 at The Bridge

Present

Mark l'Anson (Chairman), Ian Foster, Eileen Charlton, Kate Minto
Henry Swaddle, Peter Fletcher, Will Rutherford, Esmond Faulks

18.01 Apologies None

18.02 Declarations of interest None

18.03 Minutes of the meeting held on 16 November 2017

These were agreed as a correct record of the meeting.

18.04 Matters arising

- *oil buying co-op*. Ann Rooke has changed the arrangements and the oil buying group is now smaller and more manageable.

Action: EF to check with Ann Rooke that she is happy with the new arrangements and does need any further support from the DT

- *Friday luncheon club*. HS has put an advert on facebook and the HB website. Numbers are fluctuating – 18 this week, 10 last week – but the club is generally going well and continuing to evolve. A grant application through the Community Centre will be made for a new cooker. Jackie Reed is doing the books. It was agreed that there is a need to clarify who has overall control for the financial operation of the luncheon club

Action: MI to email PF the latest financial figures; PF to talk to Carole Price about financial controls and to be the DT Director link for finances

- *Fire station site*: EC provided an update. No action required from the DT.
- *John Martin Prints*: HS reported that the JM medals had now been hung at The Bridge
- *High speed broadband*: HS reported that the Allen Valleys group had raised the £100k needed and was moving ahead. HS put a facebook advert on Haydon Bridge Matters to gauge the level of interest in HB for a similar initiative. There had only been one response. It was noted that there may be

various other ways to improve rural broadband connectivity, such as satellite dishes and it was agreed to monitor the situation at the present time.

18.05 Parish Plan

Tourism

Flower beds: EC and PF reported that Jason Fiori had completed the work on refurbishing the flower beds and had been paid. PF had written to thank him on behalf of the DT

Village signs: WR reported that he had made contact with three quarries to discuss possible stone signs – roughly 2m x 1m with the HBDT logo.

Action: PF to check with the county council planners/highways that in principle such signs would be approved. WR would then arrange a visit to the quarry in Haltwhistle with any other DT Directors who were interested to talk through the idea in detail and to get quotes.

Haydon Hundred: MI reported that so far there were 22 entries for the 2018 HH which would be on Saturday 9 June. There had been a planning meeting on 12 February and planning was in hand. More social media action was planned to promote the HH and MI was trying to work with other Northumberland cyclo sportifs to market them as a group of events.

Northumberland Water had stopped bottle water sponsorship. IF had approached them about supplying a vehicle instead.

Action: PF would approach the Co-op and the national park authority to continue their sponsorship

Northumberland Day 2018: EC reported that the event would be on 27 May 2018. Planning work for the event had started and more bunting was being made.

The Bridge

Land between The Bridge and Station Yard: EC said that the Community Chest funding had been received but that there was still a shortfall

Action: MI to check funding gap; EC to follow up with Alan Sharp about meeting the shortfall in the funding for this work

New back and front doors for The Bridge: PF and EC reported that David Edwards had now put on the new back door, but it still needed painting when the weather improved. David Edwards had also looked at the front door and had said that it was nor repairable and needed renewing.

Action: PF to get quote from David Edwards for a new front door. The price would determine whether other quotes would be needed

- *Opening up the toilet at the Bridge outside library opening hours:* EF, on behalf of the Parish Council, raised the question as to whether the toilet at The Bridge could be opened outside normal library opening hours. It was agreed that this would not be possible for insurance and security reasons as well as extra demands on the volunteers. In addition the Parish Council was already paying for the Public Toilet to be kept open and there was a need for better signage to that

Action: PF to write to the Parish Clerk in response to their approach

- *Network Rail visit:* Network Rail had not carried out their visit on either of the dates they stated. KM said that she would provide further information on the need for PAT testing of certain types of equipment, and a possible source for getting this done free

Action: KM to circulate information on PAT testing

Communication

Nothing to report

18.06 Governance Matters

2016-17 annual report and accounts

PF reported that these had been submitted to companies house by the deadline of 31 December.

Draft financial guidelines

MI had circulated draft financial guidelines and delegation of authority

Decision and action: These were agreed subject to changing the title to Financial Controls. PF to circulate revised final version. PF would also ask the Parish Clerk for their tendering rules and add these to the controls paper

18.07 Finance and grants

Funding application to the Freemasons Provincial Grand Lodge of Northumberland:

PF reported that the grant cheque had now been received.

Investments: It was agreed to take no further action on this.

18.08 Website

HS reported that he was halfway through updating all the links on the website. He also reported that there was no alternative to using Contribute on the HB website. The only other alternative would be to build a new website using another system such as Wordpress.

Decision: it was agreed to keep the present website for now till it is no longer operable.

18.09 Charity Governance Code

PF had been to a seminar held by Womble Bond Dickinson on the new Charity Governance Code and circulated a paper to Directors about the Code.

Decision and action: The Directors of the Haydon Bridge and Haydon Parish Development Trust noted the principles of the Charity Governance Code and agreed to assess current governance against the principles set out in the code at the next meeting

18.10 Any other business

EC reported that NCC was developing a new Core Strategy and SHLAA.

18.11 Next meeting - Tuesday 15 May 2018 at 7.30pm The Bridge