

# HAYDON BRIDGE AND HAYDON PARISH DEVELOPMENT TRUST

## Minutes of the meeting held on 15 January 2020

### Present

Mark I'Anson (Chair), Esmond Faulks, Ian Foster, Eileen Charlton, Henry Swaddle, Will Rutherford (Vice Chairman), Kate Minto, Peter Fletcher

#### **20.01 Apologies** None

#### **20.02 Declarations of interest** None

#### **20.03 Minutes of the meeting held on 8 October 2019**

These were accepted as a correct record

#### **20.04 Matters arising not already on the agenda**

##### *19.27/19.34: Childrens Holiday Club*

MI had provided financial guidelines for the financial administration of the Childrens Holiday Club.

##### *19.35: Car Parking at Riverside and Village entry signs*

EF reported that the landlord for Greenwich Hospital had just approved for Thompsons of Prudhoe to create extra car parking spaces. Hopefully this work would now go ahead. It would also hopefully include providing gravel to fill in the holes around the two village entry signs. EF confirmed that he was the link person with both Thompsons and Greenwich Hospital.

#### **20.05 Parish Plan**

##### Tourism

*Haydon Hundred (HH):* The date for the 2020 HH will be 13 June. MI reported that entries had just started to come in, even though there had not been any marketing done yet. A meeting of the HH sub group would be held on 29 January.

*Northumberland Days Out leaflet:* IF reported that he had placed the advert about Haydon Bridge in the 2020 edition of the leaflet.

*Village leaflet:* IF and PF reported that there had been no further follow up of businesses who had not yet paid this year.

IF reported that the design work for the leaflet re-print for 2020 was nearly completed. Marcus Byron was charging £100 for the re-design work. Some more holiday lets were identified. The leaflets would be ready for the leaflet swap day in March. It was agreed to distribute to businesses and to get the money in asap.

**Action: IF to follow up remaining holiday businesses to see if they want to be included**

*The Bridge:* PF reported that he had updated the DT contact information for the library with Arch, who had taken over the lease from Network Rail. Arch had also written to say that they would be doing a survey of all properties, including The Bridge, this year.

**Action: PF to contact Arch to give them EC's contact details for the survey**

PF and EC had arranged a stationary order for The Bridge.

NCC had sent the renewal for the lottery bonus ball

**Action: PF to send completed form plus cheque back to NCC**

EC reported that The Bridge was very busy. She also reported that the alarm system had been serviced and that this bill had been paid.

EC reported that NCC were undertaking a community consultation about the library service but had not included the HB library in the consultation, even though it was the most successful community library operating in the county, and the model the county council wanted to expand elsewhere. Nor had HB been provided with the consultation leaflets. However, after following up with NCC it had now been agreed that there would be a consultation meeting in HB at The Bridge from 2-4pm on 4 February.

**Action: EC to put notices around the village and in Haydon bridge Matters; HS to include notice on the website; DT Directors encouraged to come to the community consultation meeting on 4 February**

*Communication:* HS provided the latest analysis of website usage since the last meeting. There had been 810 users since the October meeting, 779 of whom were new users.

HS reported on progress with updating the website. Some was now complete and other Directors still had updating information to give to HS. HS reported that the PC pages of the website needed updating. PF explained that he had talked to the Parish Clerk who seemed to be having some technical issues with the Contribute software programme.

**Action: EF to talk to Carole McGivern about any issues updating the PC pages of the website**

**Action: PF would circulate website usage figures**

**Action: Directors to complete their updating work to the website by the next DT meeting**

It was noted that the new editor of the Haydon News was Alex Kinsey.

PF raised the issue of getting some PR for the 10<sup>th</sup> anniversary of the opening of The Bridge. This was agreed and EC confirmed that after 10 years there was a need for some work and improvements to the building and its contents. It might be possible to apply to Alan Sharp or the Community Foundation.

**Action: EC to do funding wish list for The Bridge; PF to check when 10<sup>th</sup> anniversary is**

## **20.06 Governance matters**

PF reported that the insurance renewal for 2020-21 had been agreed with Hiscox at almost the same premium as last year.

## **20.07 Finance and grants**

MI reported that the amount of restricted funds had gone down because of spending the Co-op monies for the village entry signs and the Riverside picnic area improvements. There was still a balance of £4.5k in the flood fund. In relation to the unrestricted funds there was a positive balance for this financial year to date to the end of December of £526.

## **20.08 Neighbourhood Plan (NP)**

PF and EC reported that the NP work was now under way and a grant secured from Locality to fund the cost of a planning consultant to support the NP work. Funding for consultant support from AECOM had also been secured for work around design and design code, particularly in relation to the conservation area. Sub groups had also started work on local green space, transport and local services and buildings.

MI said that the outcome of the NP was likely to determine the next phase of work for the DT, given that action in relation to the 2008 -18 Parish Plan had come to a conclusion.

Following the discussion at the last DT meeting about the possibility of using the DT as a vehicle to host Community Led Housing, KM had checked he DT's objects and sent out an email confirming that these did not include housing. The DT would need to work with the Charity Commission if it wanted to change its objects and this could take a good few months. Directors agreed the DT should wait the results of the housing needs survey and assessment before considering further the option of taking on a housing role.

PF said that at the last NP Steering Group in December there had been a discussion about the importance of sustainability and climate change. There would be a further discussion at the January Steering Group. MI said that this subject could be broadly divided into three themes:

- Carbon capture
- Energy reduction – e.g. more insulation of houses
- Green energy generation

Should the village and Parish have an overall objective around becoming a carbon neutral green community?

It was agreed that a good start would be to undertake an energy survey. Other actions could include:

- Tree planting
- Advising and supporting residents with grant applications
- Local re-cycling initiatives
- Composting
- A role for the DT in relation to information and education in the Parish about green energy issues

DT directors said that they were interested in taking the discussion further and working alongside the NP Steering Group once they were clearer about the approach the NP Steering Group would be taking in relation to this theme.

**20.09 Any other business (notified to the chair before the meeting)**

None

**20.10 Date of next meeting**

Wednesday 20 May 2020, 7.30pm at The Bridge