

## **HAYDON BRIDGE AND HAYDON PARISH DEVELOPMENT TRUST**

### **Minutes of the meeting held on 8 October 2019**

#### **Present**

Esmond Faulks, Ian Foster, Eileen Charlton,  
Henry Swaddle, Will Rutherford (Vice Chairman), Kate Minto, Peter Fletcher

Will Rutherford chaired the meeting in the absence of the Chairman.

**19.31 Apologies** Mark l'Anson (Chairman)

**19.32 Declarations of interest** None

**19.33 Minutes of the meeting held on 30 July 2019**

These were accepted as a correct record

**19.34 Matters arising not already on the agenda**

*19.27: Childrens Holiday Club*

Carole Price and John Turner attended for this item to report on the recently established Childrens Holiday Club, which was supported by a grant to the DT of £500 from the Shaftoe Educational Foundation. The DT was thanked for acting as recipient of the grant at short notice and supporting this initiative.

30 different children came on the 5 Fridays during the summer holidays, an average of 22 per session. In addition, parents came to support their children along with other volunteers. There were fun and educational activities at each session – for example crafts, quizzes, sports, keep fit, food and nutrition - as well as a competition at the General Havelock Fruit and Veg show, and visits from Blood Bikes, West Tynedale Rugby and the Community Police Officers. There is an article in the October edition of the Haydon News (p.18).

Parents/children completed a questionnaire at the end of the last session. Feedback was very positive and a strong wish was expressed for the Holiday Club to continue at half terms and holidays throughout the year.

An additional donation had been received and there is £107 left from the original funding. Parents have agreed to make a small contribution to future

Holiday Club days (£2 per child/£5 per family) and the hope is that the club will be financially self sustaining.

EF, who is a Trustee, requested that a feedback report be sent to the Shaftoe Educational Foundation and he was sure that the Trustees would be sympathetic to future funding applications if needed.

The next events will be October half-term – two Fridays where the themes will be Diwali and Guy Fawkes – and Christmas holidays, where the children will sing as a choir for Christmas with the Shaftoe Singers.

The Directors expressed their delight at this initiative and confirmed support for it continuing in the future.

**Action: PF to check with the Chair whether there were any financial administration guidelines to provide for this initiative going forward**

EC raised the issue of a possible difficulties relating to use of the kitchen at the Community Centre on Fridays when the Luncheon Club and Holiday Club were both operating. This would need to be monitored going forward.

**Action: PF to mention this to Carole Price**

## **19.35 Parish Plan**

### Tourism

*Haydon Hundred:* The date for the 2020 HH will be 13 June. PF reported that he had sent thank you letters to the event sponsors as agreed at the last meeting. Directors expressed the view that the HH had helped to increase the level of local tourism in the Parish.

*Village entry signs:* WR reported that the lettering and bridge logo had now been sealed and painted so that they showed up better at a distance. There had been very positive feedback from local people since this had been done. Thompsons have agreed to fill in the holes around the stone signs with gravel, though a date for this had not been confirmed

**Action: PF to check with Dave Robson when Thompsons would provide the gravel to go around the signs**

*Northumberland Days Out leaflet:* IF reported that following consultation Directors had agreed that there should be an advert about Haydon Bridge in the 2020 edition of the leaflet.

*Village leaflet monies:* IF and PF reported that follow up of businesses who had not yet paid still needed to be carried out.

There was a discussion about designing the leaflet for the re-print needed in 2020. It was agreed that the leaflet worked well as it was, and that the only addition needed was to add website addresses for each business, and possibly to add some information on other local events such as the New Years Eve fireworks display.

**Action: IF/PF to follow up remaining businesses**

**Action: Directors to provide IF with any other comments for the leaflet re-print by 15 October**

*The Bridge:* EC reported that The Bridge was very busy and that there had been good feedback about the summer holiday childrens' reading challenge.

She also reported that the County Council Library service had visited the library to learn lessons about its success as a Community Library, because they wished to use this learning to pass on to other libraries in the County. EC got a sense that NCC wanted to promote more community libraries but provide a higher level of support to them than at present, as current support was minimal.

Arch (the current landlords of The Bridge) had sent letters asking for the DT to provide up to date contact details.

**Action: PF to contact Arch with details.**

**Action: PF to do stationary order for The Bridge**

*Communication:* HS provided the latest analysis of website usage since the last meeting. There had been 1118 users since the July meeting.

HS provided a template for the Directors who had volunteered to update current information on the website

**Action: PF would circulate usage figures**

**Action: Directors to complete their updating work to the website by the next DT meeting**

HS also reported that he had been asked to fly the Northumberland flag at a recent wedding at St Cuthberts. EC clarified that this was a Parish Council responsibility, normally carried out by Richard Snowdon, though currently being undertaken by Dave Thornhill as Richard is recuperating after an operation.

It was noted that the current editor of the Haydon News has resigned.

### **19.36 Governance matters**

PF reported that the 2018-19 annual report and accounts had been submitted to Companies House following approval at the last meeting. HS reported that they were also on the HB website.

### **19.37 Finance and grants**

*Riverside:* PF reported that all the works down at the Riverside had been completed – apart from Thompsons paying for and putting in some additional parking spaces, subject to permission from the landlords - and that the balance of the Co-op monies had been transferred to the Parish Council so that they could pay the bills and reclaim the VAT. The PC had also contributed around £1500 towards the cost of the work and equipment.

IF and EC had provided PR information to enable the Hexham Courant to run two features about the Co-op funding for the village entry signs and the Riverside picnic area improvements. Co-op staff and representatives from the DT and PC also attended a photo shoot with the Hexham Courant for the village entry signs

### **19.38 Neighbourhood Plan (NP)**

PF and EC reported that interviews had taken place and the PC had approved the appointment of a Planning Consultant to support the development of the NP. The PC also supported the concept of Community Led Housing and this has triggered funding for CAN to undertake a Housing Needs Survey for the Parish. This would determine the need for more social housing and if so what type and for which population groups. There was a meeting planned at the General Havelock on 10 October to try to recruit more people to help with the plan. The DT might be a possible vehicle to host any Community Led Housing. Directors said there would be a need to check the DT Objectives in relation to housing. **Action: PF**

**19.39 Any other business (notified to the chair before the meeting)**

MI had asked if there had been any flooding following the recent heavy rains and it was confirmed there had not.

**19.40 Date of next meeting**

Wednesday 15 January 2020, 7.30pm at The Bridge