

**Haydon Bridge and Haydon Parish
Development Trust**
(A Registered Charity and company limited by guarantee)

Annual Report and Financial Statements

for the Period from 1 April 2019 to 31 March 2020

Registered Office
Chesterwood Grange
Haydon Bridge
Hexham
Northumberland
NE47 6HW

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Reference and Administrative Details

Charity Name:

Haydon Bridge and Haydon Parish Development Trust

Status

Company limited by Guarantee & Registered Charity

Registered Office

Chesterwood Grange
Haydon Bridge
Hexham
Northumberland
NE47 6HW

Trustees

Mrs E Charlton, Parish Councillor

Judge E J Faulks, Parish Councillor, Treasurer

P E Fletcher, Company Secretary

Ian Foster

S M I'Anson, Chair

Mrs C J Minto

WM Rutherford, Vice-Chair

H Swaddle

Secretary

Peter Fletcher

Trustees' Report 2019-2020

The Trustees, who are also the Directors of the Haydon Bridge and Haydon Parish Development Trust ("the Charity") for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ending 31st March 2020.

History

The Haydon Bridge and Haydon Parish Development Trust was established by the Haydon Parish Council to take forward the actions identified in the Haydon Parish Plan 2008-2019. The Development Trust was set up as an unincorporated body at an inaugural meeting on 19th November 2008. It was registered as a company limited by guarantee (No. 6858135) on 25th March 2009. It was registered as a Charity (No. 1135248) on 26th March 2010.

Public Benefit

The Charity's aims and achievements are set out within this report and have been undertaken to further its charitable purposes for the benefit of the public. The Trustees have complied with their duty under Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission for England and Wales and the Trustees have considered this guidance in deciding what activities the Charity should undertake.

Objects

The objects of the Company and Charity are the promotion for the benefit of the public of urban and rural regeneration in areas of social and economic deprivation and in particular in Haydon Bridge and Haydon Parish, in the County of Northumberland ("the area of benefit") by all or any of the following means:

- (a) the relief of financial hardship;
- (b) the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience;
- (c) the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities;
- (d) the maintenance, improvement or provision of public amenities;
- (e) the preservation of buildings or sites of historical or architectural importance;
- (f) the protection or conservation of the environment in particular, but not exclusively by advancing education in issues relating to climate change and environmental issues including the production of energy from renewable resources
- (g) such other means as may from time to time be determined subject to the prior written consent of the Charity Commissioners for England and Wales.

Structure, Governance and Management

As at 31st March 2020 the Trust had eight Directors on the Management Board. The Management Board held four meetings during the 2019-20 financial year. The Management Board is responsible for the governance of the Trust, which has no paid staff. The Directors, who are all volunteers, are supported by around 30 volunteers who run the community library service and other services.

During the financial year the Directors reviewed alignment with the new Charity Governance Code. They concluded that the charity met the requirement of the first five principles of the code. To address diversity it was agreed that the Directors would look to recruit more female Directors when there are vacancies. To address openness Board minutes will be published on the Haydon Bridge website.

GDPR compliance was reviewed and updated privacy notices and policy are on the website.

Report on Activities

The first phase of the Development Trust's work was to prevent the closure of the County Council run library by refurbishing the building, and taking it over as a community library. The role of The Bridge has evolved to provide a multi-use facility for both the community and visitors to Haydon Bridge.

As a community library, The Bridge provides a full service as part of the County Council Library Service. We are still attracting the registration of new members, and there has been a focus on developing the library service for all sections of the community. One example is developing its service for children through having a dedicated children's corner, and through holiday activities such as the summer challenge, to encourage children to read books over the summer holiday. There is also a Children's holiday library reading awards scheme, and children are encouraged to make regular use of the library facilities, which hopefully will become a lifetime habit.

The library service also promotes public access of the County Council and Development Trust computers for information and research. For members of the public who do not have computers at home, this is particularly important when information and access to public and other services is often dependent on application via the internet. Whilst the loan of library books reduced between 2013 and 2015 in line with the national pattern for library use, over the past four years it has bucked this trend and increased to 3,137 in 2019-20 (3059 in 2018-19, and 2,608 in 2017-18). In addition, the range of library services has diversified in response to public need, and demand for other computer based services has increased.

The Library has regular visits by classes at the Primary School, and young people doing short-term volunteering can get a certificate for their CVs, and also as part of the Duke of Edinburgh Awards.

The Bridge provides a source of information for newcomers to the Parish who have been encouraged to visit by our regular reports in the local Haydon News and on the Parish website. New residents are always appreciative of the local knowledge and help the volunteers are able to provide. The friendly help given reflects the village itself and helps new families to become part of the community.

Alongside running the community library, the Development Trust has also focused on developing its role to support the community, visitors and tourism. The website is actively used, (www.haydon-bridge.co.uk), and walks, cycling and local visitor information leaflets have been produced. For 2019-20 the website had 3,900 users and 4,700 sessions including repeat users. 88% of users came from the UK and 6.6% from the USA, with others coming mainly from Australia and Germany. The majority of page views were for food and accommodation details.

A Visitor Information Point was also established in the entrance foyer of the library building, displaying a wide range of promotional leaflets. Our volunteers use the leaflets to help visitors explore the area and promote use of local accommodation, pubs and other local businesses. The display and provision of leaflets is of growing importance now that a number of other tourist organisations and venues no longer promote these.

The building acts as a starting point and hub for the range of local walks and cycle routes available. Over the past year our teams of volunteers have noticed an increase in the use of our tourist facilities with large groups of walkers and cyclists visiting. The number of visitors using the Visitor Information Point has increased from 1,324 in 2013-14 to 1516 in 2019-20.

A further initiative to broaden the offer to both local people and visitors has been the Haydon Hundred, a Cycle Sportive event held on the second Saturday in June offering three routes of 60, 100 and 140 kilometres. Marketed through the British Cycling website as well as locally, the seventh year of the event in June 2019 proved a great success with 214 cyclists entered, raising £3,099 for the Trust's funds. We would like to thank the National Park Authority, the Co-op and other local businesses, for their sponsorship and support for the Haydon Hundred. Because of its success it has become an annual event in Haydon Parish's calendar, encouraging cyclists and their friends and family to visit throughout the year to the benefit of the area's economy.

The Bridge is also used for art exhibitions and as a community café, and also holds a 'claiming diary' for forthcoming events in the local catchment area to help reduce the likelihood of multiple events being held on the same day. Events are also publicised via the website.

The archive project continues to develop and archive material is being made available in stages online through the Trust's website. The Archive collection initiative is a great success, with new material brought in on a regular basis. There is strong interest from both local people, and from other people all over the country and abroad with historical connections to Haydon Bridge. We now have well over 1,000 photos, copies of manuscripts, maps, audio recordings and videos of events from the past, together with details of the old industries, churches and schools.

Since the archived photographs and items have been installed on the Haydon Bridge website we find more people trying to trace their family tree who have been encouraged to visit our area. The Library team at The Bridge help them to delve into the village's history. They are rewarded with copies of photographs of their relatives from the past and also given details of the dwellings occupied by these ancestors, where they worked and also what the village would have been like at that time.

These additional visitors, whether tourists, cyclists participating in the Haydon Hundred, or families trying to trace relatives through the archive project, all help to generate business for local services.

The Development Trust secured funding as one of the three named local charities to be supported through the Co-operative Local Community Fund. The funding has been used to enhance the environment in the village. The first tranche of funding was used for re-planting flower beds. The second tranche and a further grant from the Freemasons has been used for new welcome signs at either end of the village. The third tranche during 2019-20 was used for upgrading the Riverside picnic area with new picnic tables, seating, BBQ stations and bin.

The Friday Luncheon Club in the Community Centre for older and other people, run by Development Trust volunteers, which was started in the autumn of 2017, has quickly become well established. There have been between 11 and 23 attendees and an average of 15 attenders each week, excluding volunteers.

A key goal of the Board of Directors of the Development Trust is to ensure financial sustainability. Alongside a grant from the Parish Council that covers the rent for the building, the Trust has from the start sought to develop fundraising activities based at The Bridge. These have included the coffee shop, renting exhibition space to artists and use of the building to local groups, a bonus ball lottery, and selling walks leaflets, second hand books and jigsaws, as well as fresh produce in the summer provided free to the Trust by some of the local allotment holders – a further example of community contribution by local people. The Haydon Hundred is also now a major fundraising activity for the Trust. This year, for the second year running, the Trust has generated an operating surplus.

The volunteers are always aware that funds need to be increased to make The Bridge viable and several innovative projects continue to evolve from book bags to Easter chicks being made and sold. Local people who bring books and produce and buy our raffle tickets also help to make The Bridge a thriving asset for everyone to benefit from. Such initiatives help to cover such costs as renewing the front and rear doors of the library during the year.

Finally, I would like to thank the library volunteers and Directors for all their hard work and commitment in supporting the work of the Development Trust. The Development Trust has no paid staff and is entirely reliant on volunteers and we have three new library volunteers who are being trained. Without their commitment, skills and dedication our work to support our local community would not be possible. The Covid19 lockdown occurred just at the end of this reporting period, and its impact will be analysed in next year's annual report

Approved by the Board and signed on its behalf by:



S.M. I'Anson, Chairman

Date: xxxxxxx 2020

Responsibilities of Trustees

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts.

Total income for the year 2019-2020 was less than £25,000 and accordingly the trustees consider that neither an audit nor an independent examination is required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act).

**Statement of Financial Activities (including Income and Expenditure Account)
for the Period Ended 31st March 2020**

		Unrest ricted	Restric ted	Total Funds to	
		Funds	Funds	31st March 2020	31st March 2019
	Note	£	£	£	
Incoming Resources					
Voluntary Income	2	2,997	8,022	11,019	17,224
Grant Income	2	4,398	0	4,398	2,148
Total Incoming Resources		<u>7,394</u>	<u>8,022</u>	<u>15,417</u>	<u>19,372</u>
Resources Expended					
Charitable Activities	3	12,592	13,466	26,058	16,593
Governance costs	3	20	0	20	20
Total Resources Expended		<u>12,612</u>	<u>13,466</u>	<u>26,078</u>	<u>16,613</u>
Net Incoming/(Outgoing) resources before Transfers		(5,218)	(5,444)	(10,662)	2,760
Transfers					
Transfer from Haydon Hundred Fund		3,100	(3,100)	0	0
Net movement in funds for the year		<u>(2,118)</u>	<u>(8,544)</u>	<u>(10,662)</u>	<u>2,760</u>
Net funds brought forward		40,591	15,366	55,957	53,197
Net funds carried forward		38,473	6,822	45,296	55,957

Balance Sheet as at 31st March 2020

	Note	£	2020 £	2019 £
Fixed Assets				
Tangible Assets	6		26,860	29,528
Current Assets				
Cash at Bank & in hand		17,785		25,779
Debtors Other Debtors	7	650	<u> </u>	<u>650</u>
Total Current Assets			<u>18,435</u>	<u>26,429</u>
Current Liabilities				
Creditors: Amounts falling due within 1 year	8		<u>0</u>	<u>0</u>
Net Current Assets			<u>18,435</u>	<u>26,429</u>
Total Net Assets			<u>45,296</u>	<u>55,957</u>
 Funds of the Charity				
Restricted Funds				
Flood Relief	11	4,656		4,656
Lunch Club	11	2,497		1,581
Village Fund	11	89		8,481
Haydon Hundred	11	(420)		<u>648</u>
Total Restricted Funds			<u>6,822</u>	<u>15,366</u>
Unrestricted Funds			38,473	40,591
Total Charity Funds	12		<u>45,296</u>	<u>55,957</u>

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the Board and signed on its behalf by:

M I Anson



Chairman

Mr P Fletcher



Company Secretary

Date: XXXXXXXX

Date: XXXXXXXX

Notes to the Financial Statements for the Period Ended 31st March 2020

1 Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014.

Going Concern

The Charity has financial reserves held in cash. At the Balance Sheet date the Charity had £17,785 of which £11,613 was unrestricted. As a consequence, the Trustees believe that the Charity is well placed to manage its business risks successfully. After making enquiries the Trustees have a reasonable expectation that the Charity will have adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing these financial statements.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 11.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment	25% straight line basis
Land	No depreciation
Buildings	over 20 years

Assets are not depreciated until they are brought in use.

Notes to the Financial Statements for the Period Ended 31st March 2020

2 Voluntary Income

	Unrestricted Funds	Restricted Funds	Total Funds 1st April 2019 to 31st March 2020	Total Funds 1st April 2018 to 31st March 2019
	£	£	£	£
Voluntary Income				
Donations & Appeals	225	89	315	8,412.11
Earned Income	2,771	7,933	10,704	8,812.37
	<u>2,997</u>	<u>8,022</u>	<u>11,019</u>	<u>17,224</u>
Grant Income				
UK Govt	0	0	0	0
Grants - Other Agencies	4,398	0	4,398	2,148.23
	<u>4,398</u>	<u>0</u>	<u>4,398</u>	<u>2,148</u>
	<u>7,394</u>	<u>8,022</u>	<u>15,417</u>	<u>19,373</u>

3 Total Resources Expended

	Charitable £	Governance £	Total £	2019 £
Direct Costs				
Sundry & other costs	2,668	20	2,688	2,687.85
Establishment Costs	7,870		7,870	7,267.65
Repairs & Maintenance	620		620	2,473.88
Office Expenses	590		590	462.48
Computer & Website	25		25	125.00
Consumables	250		250	300.00
Publicity	569		569	264
Restricted expenditure	13,466		13,466	3,032.17
	<u>26,058</u>	<u>20</u>	<u>26,078</u>	<u>16,613</u>

4 Trustees' remuneration and expenses

No trustees received any remuneration or expenses during the year.

5 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

6 Tangible Fixed Assets

	Short Leasehold and other Interests in Land & Buildings £	Fixtures, Fittings and Equipment £	Total £
Costs as at 1st April	53,357	12,870	66,227
Additions	<u>0</u>	<u>0</u>	<u>0</u>
Costs as at 31st March	<u>53,357</u>	<u>12,870</u>	<u>66,227</u>
Depreciation as at 1st April	23,829	12,870	36,699
Charge for the year	2,668	0	2,668
Depreciation as at 31st March	26,497	12,870	39,367

Net Book value as at 31st March 2020	26,860	0	26,860
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Notes to the Financial Statements for the Period Ended 31st March 2020

7 Debtors

	31st March 2020	31st March 2019
	£	£
Other Debtors	650	650

Other debtors represents a deposit paid which is repayable on demand

8 Creditors

	31st March 2020	31st March 2019
	£	£
Amounts falling due within one year	0.00	0.00
	0.00	0.00

9 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

10 Related parties

Controlling entity: The charity is controlled by the trustees who are all directors of the company.

11 Analysis of Funds

	b/f from 31st March 2019	Incoming Resources	Resources expended	Transfers	As at 31st March 2020
	£	£	£	£	£
General funds					
Unrestricted income funds	40,591	7,394	(12,612)	3,100	38,473
Restricted funds					
Flood Relief	4,656	0	0	0	4,656
Lunch Club	1,581	2,474	(1,558)	0	2,497
Village Fund	8,481	89	(8,481)	0	89
Haydon Hundred	648	5,459	(3,427)	(3,100)	(420)
	15,366	8,022	(13,466)	(3,100)	6,822
	55,957	15,417	(26,078)	0	45,296

12 Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Total Funds at 31st March 2020
	£	£	£
Tangible Assets	26,860	0	26,860
Current Assets	11,613	6,822	18,435
Creditors: Amounts falling due within one year	-	-	-

Net Assets

38,473

6,822

45,296