

**Haydon Bridge and Haydon Parish
Development Trust**
(A Registered Charity and company limited by guarantee)

Annual Report and Financial Statements

for the Period from 1 April 2020 to 31 March 2021

Registered Office
Haydon Bridge Library
Church Street
Haydon Bridge
Hexham
Northumberland
NE47 6JQ

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Reference and Administrative Details

Charity Name:

Haydon Bridge and Haydon Parish Development Trust

Status

Company limited by Guarantee & Registered Charity

Registered Office

Haydon Bridge Library
Church Street
Haydon Bridge
Hexham
Northumberland
NE47 6JQ

Trustees

Mrs E Charlton, Parish Councillor

Judge E J Faulks, Parish Councillor, Treasurer

P E Fletcher, Company Secretary

Ian Foster

S M I'Anson, Chair

Mrs C J Minto

WM Rutherford, Vice-Chair

H Swaddle

Secretary

Peter Fletcher

Trustees' Report 2020-2021

The Trustees, who are also the Directors of the Haydon Bridge and Haydon Parish Development Trust ("the Charity") for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ending 31st March 2021.

History

The Haydon Bridge and Haydon Parish Development Trust was established by the Haydon Parish Council to take forward the actions identified in the Haydon Parish Plan 2008-2020. The Development Trust was set up as an unincorporated body at an inaugural meeting on 19th November 2008. It was registered as a company limited by guarantee (No. 6858135) on 25th March 2009. It was registered as a Charity (No. 1135248) on 26th March 2010.

Public Benefit

The Charity's aims and achievements are set out within this report and have been undertaken to further its charitable purposes for the benefit of the public. The Trustees have complied with their duty under Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission for England and Wales and the Trustees have considered this guidance in deciding what activities the Charity should undertake.

Objects

The objects of the Company and Charity are the promotion for the benefit of the public of urban and rural regeneration in areas of social and economic deprivation and in particular in Haydon Bridge and Haydon Parish, in the County of Northumberland ("the area of benefit") by all or any of the following means:

- (a) the relief of financial hardship;
- (b) the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience;
- (c) the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities;
- (d) the maintenance, improvement or provision of public amenities;
- (e) the preservation of buildings or sites of historical or architectural importance;
- (f) the protection or conservation of the environment in particular, but not exclusively by advancing education in issues relating to climate change and environmental issues including the production of energy from renewable resources
- (g) such other means as may from time to time be determined subject to the prior written consent of the Charity Commissioners for England and Wales.

Structure, Governance and Management

As at 31st March 2021 the Trust had eight Directors on the Management Board. The Management Board held four meetings during the 2020-21 financial year, all held using zoom due to the Covid19 pandemic restrictions. The Management Board is responsible for the governance of the Trust, which has no paid staff. The Directors, who are all volunteers, are supported by around 30 volunteers who run the community library service and other services.

During the financial year the Directors reviewed and approved new financial controls. To address openness Board minutes are published on the Haydon Bridge website, together with privacy notices and policy.

Report on Activities

As a community library, The Bridge provides a full service as part of the County Council Library Service. However, The Bridge remained closed throughout the 2020-21 financial year due both to government guidance on Covid19 and the fact that our volunteers were mostly shielding and, with the support of the Trustees, were not prepared to reopen the library until their own situation was safe. Although deprived of a

local library in Haydon Bridge, Library users still had some access to library services during the year through other NCC libraries and through a click & collect system. The community has been very understanding and supportive during this period

The Visitor Information Point which sits in the entrance foyer of the library building displaying a wide range of promotional leaflets, was also closed during the year

A further impact of the pandemic was the cancellation of the charity's main annual fundraising event, the Haydon Hundred Cyclo-Sportive which is normally held on the second Saturday in June, offering three routes of 60, 100 and 140 kilometres.

Other local activities that the Development Trust supports, such as the Friday luncheon club, also did not run because of Covid19 restrictions.

Nevertheless, despite the temporary closure of the community library and Visitor Information Point due to Covid19 restrictions, the Development Trust has used other ways to deliver its role of supporting the community, visitors and tourism. The website is actively used, (www.haydon-bridge.co.uk), and walks, cycling and local visitor information leaflets are available. For 2020-21 the website had 3,800 users and 4,600 sessions including repeat users. 85% of users came from the UK. The majority of page views were again for food and accommodation details.

The website has provided valuable support for users during the Covid19 pandemic with links to sources of county area infection statistics, guidance on restrictions, revised local Health Centre services and volunteer assistance helpers. For those who became new to claiming Universal Credit, links were installed to guidance on this. The site was also updated to provide compliance with current GDPR and Accessibility requirements. Monitoring is being undertaken to continuously improve site page construction format and there is accessibility guidance for users with disabilities as required by legislation. The Information Commissioner's Office has also been informed that, as a not for profit small charity, the HBDT is exempt from data protection fee payment. The Haydon Parish is developing a Neighbourhood Plan and progress and all key reports and documents have been disseminated via the website.

A key goal of the Board of Directors of the Development Trust is to ensure financial sustainability. Good financial management together with the support of the Parish Council's annual grant to cover the cost of rent on the library building, and a Covid19 grant of £10,000 from Northumberland County Council enabled the charity to cover its costs during the financial year.

Overall, we have operated throughout within government guidance and constraints and we thank our volunteers for staying with us during this challenging period. We look forward to Development Trust activities getting back to something like normal during the next financial year as the Covid19 restrictions are gradually lifted.

Approved by the Board and signed on its behalf by:



S.M. I'Anson, Chairman

Date: 23rd September 2021

Responsibilities of Trustees

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts.

Total income for the year 2020-2021 was less than £25,000 and accordingly the trustees consider that neither an audit nor an independent examination is required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act).

**Statement of Financial Activities (including Income and Expenditure Account)
for the Period Ended 31st March 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds to 31st March 2021 £	Total Funds to 31st March 2020 £
Incoming Resources					
Voluntary Income	2	20.00	2,902.00	2,922.00	
Grant Income	2	14,195.15	0.00	14,195.15	15,416.70
Total Incoming Resources		14,215.15	2,902.00	17,117.15	15,416.70
Resources Expended					
Charitable Activities	3	13,156.68	1,037.49	14,194.17	26,058.31
Governance costs	3	20.00	0.00	20.00	20.00
Total Resources Expended		13,176.68	1,037.49	14,214.17	26,078.31
Net Incoming/(Outgoing) resources before Transfers		1,038.47	1,864.51	2,902.98	(10,661.61)
Transfers					
Transfer Balance from Haydon Hundred Fund	11	0.00	0.00	0.00	0.00
Net movement in funds for the year		1,038.47	1,864.51	2,902.98	(10,661.61)
Net funds brought forward		38,473.09	6,822.48	45,295.57	55,957.18
Net funds carried forward		39,511.56	8,686.99	48,198.55	45,295.57

Balance Sheet as at 31st March 2021

	Note	£	2021 £	2020 £
Fixed Assets				
Tangible Assets	6		24,192.57	26,860.42
Current Assets				
Cash at Bank & in hand		23,355.97		17,785.14
Debtors Other Debtors	7	650.00		650.00
Total Current Assets			24,005.97	18,435.14
Current Liabilities				
Creditors: Amounts falling due within 1 year	8		0.00	0.00
Net Current Assets			24,005.97	18,435.14
Total Net Assets			48,198.54	45,295.56
Funds of the Charity				
Restricted Funds				
Flood Relief	11	4,655.80		4,655.80
Lunch Club	11	2,597.38		2,497.38
Village Fund	11	89.30		89.30
Haydon Hundred	11	1,344.51		(420.00)
Total Restricted Funds			8,686.99	6,822.48
Unrestricted Funds			39,511.56	38,473.09
Total Charity Funds			48,198.55	45,295.57

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the Board and signed on its behalf by:

M I Anson



Chairman

Date: 23rd September 2021

Mr P Fletcher



Company Secretary

Date: 23rd September 2021

Notes to the Financial Statements for the Period Ended 31st March 2021

1 Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014.

Going Concern

The Charity has financial reserves held in cash. At the Balance Sheet date the Charity had £17,785 of which £11,613 was unrestricted. As a consequence, the Trustees believe that the Charity is well placed to manage its business risks successfully. After making enquiries the Trustees have a reasonable expectation that the Charity will have adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing these financial statements.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 11.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment	25% straight line basis
Land	No depreciation
Buildings	over 20 years

Assets are not depreciated until they are brought in use.

Notes to the Financial Statements for the Period Ended 31st March 2021

2 Voluntary Income

	Unrestricted Funds	Restricted Funds	Total Funds 1st April 2020 to 31st March 2021	Total Funds 1st April 2019 to 31st March 2020
	£	£	£	£
Voluntary Income				
Donations & Appeals	0.00	0.00	0.00	315
Earned Income	20.00	2,902.00	2,922.00	10,704
	<u>20.00</u>	<u>2,902.00</u>	<u>2,922.00</u>	<u>11,019</u>
Grant Income				
UK Govt	0.00	0.00	0.00	0
Grants - Other Agencies	14,195.15	0.00	14,195.15	4,398
	<u>14,195.15</u>	<u>0.00</u>	<u>14,195.15</u>	<u>4,398</u>
	<u>14,215.15</u>	<u>2,902.00</u>	<u>17,117.15</u>	<u>15,417</u>

3 Total Resources Expended

	Charitable £	Governance £	Total £	2020 £
Direct Costs				
Sundry & other costs	2,667.85	20.00	2,687.85	2,687.85
Establishment Costs	8,234.39		8,234.39	7,870.21
Repairs & Maintenance	1,549.40		1,549.40	620.18
Office Expenses	455.04		455.04	589.71
Computer & Website	250.00		250.00	25.00
Consumables	0.00		0.00	250.00
Publicity	0.00		0.00	569.00
Restricted expenditure	1,037.49		1,037.49	13,466.36
	<u>14,194.17</u>	<u>20.00</u>	<u>14,214.17</u>	<u>26,078.31</u>

4 Trustees' remuneration and expenses

No trustees received any remuneration or expenses during the year.

5 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

6 Tangible Fixed Assets

	Short Leasehold and other Interests in Land & Buildings	Fixtures, Fittings and Equipment	Total
	£	£	£
Costs as at 1st April	53,357.01	12,870.23	66,227.24
Additions	0.00	0.00	0.00
Costs as at 31st March	<u>53,357.01</u>	<u>12,870.23</u>	<u>66,227.24</u>
Depreciation as at 1st April	26,496.59	12,870.23	39,366.82
Charge for the year	2,667.85	0.00	2,667.85
Depreciation as at 31st March	<u>29,164.44</u>	<u>12,870.23</u>	<u>42,034.67</u>
Net Book value as at 31st March 2020	<u>24,192.57</u>	<u>0.00</u>	<u>24,192.57</u>

Notes to the Financial Statements for the Period Ended 31st March 2021

7 Debtors

	31 st March 2021	31 st March 2020
	£	£
Other Debtors	650	650

Other debtors represents a deposit paid which is repayable on demand

8 Creditors

	31 st March 2021	31 st March 2020
	£	£
Amounts falling due within one year	0.00	0.00
	0.00	0.00

9 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

10 Related parties

Controlling entity: The charity is controlled by the trustees who are all directors of the company.

11 Analysis of Funds

	b/f from 31st March 2020	Incoming Resources	Resources expended	Transfers	As at 31st March 2021
	£	£	£	£	£
General funds					
Unrestricted income funds	38,473.09	14,215.15	(13,176.68)	0.00	39,511.56
Restricted funds					
Flood Relief	4,655.80	0.00	0.00	0.00	4,655.80
Lunch Club	2,497.38	100.00	0.00	0.00	2,597.38
Village Fund	89.30	0.00	0.00	0.00	89.30
Haydon Hundred	(420.00)	2,802.00	(1,037.49)	0.00	1,344.51
	6,822.48	2,902.00	(1,037.49)	0.00	8,686.99
	45,295.57	17,117.15	(14,214.17)	0.00	48,198.55

12 Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Total Funds at 31st March 2021
	£	£	£
Tangible Assets	24,192.57	0.00	24,192.57
Current Assets	15,318.98	8,686.99	24,005.97
Creditors: Amounts falling due within one year	-	-	-
Net Assets	39,511.55	8,686.99	48,198.54